



Herricks Public Schools Board of Education

999B Herricks Road
New Hyde Park, NY 11040
<https://www.herricks.org/HUFSD>

Regular Meeting ~ Agenda ~

Tuesday, April 21, 2020

7:30 PM

Herricks Community Center

- I Call to Order
- II Executive Session
- III Meeting Reconvened
- IV Pledge of Allegiance
- V Announcements and Correspondence
- VI Recommended Actions - Routine Business

A Approval of Minutes

1 Minutes - March 12, 2020 & April 2, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the March 12, 2020 & April 2, 2020 Minutes.

B Approval of Personnel Report

1 Personnel Report - April 21, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the April 21, 2020 Personnel Report.

C Approval of Transfer Report

1 Transfer Report - April 21, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the April 21, 2020 Transfer Report.

D Approval of Treasurer's Report

1 Treasurer's Report - February 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the February 2020 Treasurer's Report.

E Approval of Warrants

1 Warrants - April 21, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 87 through 92
Trust & Agency Schedules: 28 through 30

F Acceptance of Business Reports

1 Business Reports - April 21, 2020

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Appropriation Status through February 2020
Budget Transfer February 2020
Revenue Status through February 2020
System Audit Analysis February 2020
Trial Balance through February 2020
Cash Flow through February 2020

VII 2020-2021 Budget Adoption Discussion - Budget Presentation #4 is Posted on the Herricks Website

VIII Recommended Actions - New Business

A Suspension of Policy 2350 - Board of Education Meeting

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, the State of New York, along with the entire nation and world, is in the midst of the COVID-19 (AKA the novel coronavirus) pandemic, a public health emergency unprecedented in modern times;

Whereas, on March 16, 2020, Governor Cuomo issued Executive Order 202.1 which suspended the requirements of the Open Meetings Law concerning board of education meetings; and

Whereas, as permitted by Executive Order 202.1, the Board of Education's meetings will be conducted via **teleconference** with no public participation as long as Executive

Order 202.1 is in place.

Now, Therefore, Be It Resolved, that the Board of Education hereby suspends that portion of Policy 2350 (Board of Education Meetings) which provides for public participation and comment at Board of Education meetings.

B Vote on BOCES Administrative Budget

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby votes on the following resolution:

Whereas, the Board of Cooperative Educational Services of Nassau County (hereinafter " Nassau BOCES") has proposed and presented its Proposed Administrative Operations Budget for the 2020-21 school year (July 1, 2020 through June 30, 2021), now therefore,

Be It Resolved: that the Nassau BOCES Proposed Administrative Operations Budget for the 2020-21 school year in the amount of twenty-two million, eight hundred ten thousand, eight hundred seventy three dollars (\$22,810,873.00) is hereby approved/disapproved by this Board.

C Vote for Election of BOCES Trustees

There are three seats on the Nassau BOCES Board that will expire on June 30, 2020.

Two of these seats are held by Deborah Coates and Eric B. Schultz. The third seat is vacant due to the retirement of Stephen B. Witt. Each seat carries a term of three

years. Jean Fichtl, Lawrence Greenstein, CPA, Michael Hatten, and Douglas J.

Pascarella are also running for a seat on the Nassau BOCES Board. Resumes are

attached. Each component board is to cast one vote for each vacancy. Therefore, a total of three votes may be cast by each board this year. **Note:** At the March 12, 2020 Board

Meeting, the Board nominated: Deborah Coates, Eric B. Schultz, and Michael J.

Hatten.

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby casts a vote for:

1.

2.

3.

for the office of Trustee of the Nassau County Board of Cooperative Educational Services.

D Adoption of 2020-2021 General Fund Budget

The following resolution has been prepared for the Board's consideration:

Be It Resolved: that the Board of Education hereby adopts the budget for the 2020-2021 school year in the amount of \$_____; and

Be It Further Resolved: that the following proposition shall be placed on the ballot for the budget vote and election in substantially the following form:

Resolved, that the Board of Education of the Herricks Union Free School District, is hereby authorized to expend the sum of \$_____in accordance

with the budget submitted for the school year 2020-2021 and to levy the necessary tax therefore.

E Approval of Property Tax Report Card

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Property Tax Report Card for the 2020-2021 school year.

F Approval for Actuarial Review of the District's Workers Compensation Liabilities

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the attached proposal from Sound Actuarial Consulting, LLC, 403 East Main Street, Port Jefferson, NY 11777 to conduct an actuarial review of the District's workers compensation liabilities for a total cost of \$7,200.00.

Note: The actuarial review is required for disclosure purposes in the notes to the annual financial statements.

G Rejection of All Bids Submitted for Fitness Center Addition at Herricks High School

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, the Board of Education of the Herricks Union Free School District received bids for the Fitness Center Addition at Herricks High School capital construction project (hereinafter referred to as the "Project") on March 5, 2020;

Whereas, the School District's Architect and Administration have reviewed the bids submitted by the bidders for the Fitness Center Addition at Herricks High School contract;

Whereas, based upon such review, the Board of Education of the Herricks Union Free School District believes it to be in the best interest of the School District to reject all Fitness Center Addition at Herricks High School bids received and re-advertise for new Fitness Center Addition at Herricks High School bids at a later date;

Now, Therefore, Be It Resolved that the Board of Education hereby rejects all bids submitted for the Fitness Center Addition at Herricks High School contract for the Project.

H Approval of Agreement with Textbook Central for distribution of Textbooks to Non-Public School Students

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves an agreement with Textbook Central, a Sole Source Service Provider, for the procurement and distribution of textbooks for Herricks students attending non-public schools during the 2020-21 school year, at fees as follows:

First 1 to 25 students by school	\$28.60 per student per school
Next 26 to 250 students by school	\$22.65 per student per school
Over 250 students by school	\$16.85 per student per school, and

Managed Purchase Option Program 16% Admin fee for total expenses of textbooks procured

Be It Further Resolved: that the Assistant Superintendent for Business be authorized to sign the agreement on behalf of the Board of Education.

I Approval of BOCES 2019-20 - Model Schools - Letter of Intent #731484

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves BOCES Model Schools - Letter of Intent #731484 at a fee of \$1,200.00 for one day of professional development in the 2019-20 school year.

Note: BOCES Model Schools will providing professional development for our district wide staff day. Timothy Gill, presenter, will offer four virtual sessions to support teachers in the new remote learning technologies and platforms. The sessions will include: EdPuzzle, Screencastify, Google Forms, and an Advanced Use session of those three technologies. Each session will be 1-hour long.

J BOCES 2019-20 Letter of Intent # 731846 - Screencastify, LLC

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves BOCES 2019-20 Letter of Intent #731846 in the amount of \$3,450.00 for Screencastify, LLC.

Note: Screencastify is a Google Chrome extension that allows you to easily record, edit and share videos. You can record a browser tab or whole desktop or record using a webcam. Easily share these videos through Google Classroom or other means. Allows for the creation of walkthroughs for assignments, demonstrations using other apps (Google Slides, SMART Notebook, etc...), or brief teacher-led lessons using tools you have available at home (whiteboards, manipulative, etc.)

K Approval of Consultant for Professional Development

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Allison Morgan of Zensational Kids, 26 Highland Road, Montvale, NJ 07645, to conduct a 40-minute virtual professional development opportunity on April 8, 2020 (Staff Day) for teachers on mindfulness practices. The fee is \$500.

Note: In this session teachers will be guided in restorative and healing breath, movement, and mindfulness practices to nourish their mind, body, and heart.

L Amendment to the Infinite Campus End User License Agreement - Custom Computer Specialists

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board

of Education hereby approves an amendment to the Infinite Campus End User License Agreement – Custom Computer Specialists for an additional amount of \$3,500.00 for the 2020-21 school year.

Note: The original agreement is with Infinite Campus, and the server is hosted at BOCES. Next school year 20-21, the server will be hosted in the Cloud by Infinite Campus. Custom Computer Specialists are the support arm of Infinite Campus for the Northeast.

M Approval of Inter-Municipal Cooperative Agreement with the Jericho Union Free School District for Maintenance and Repair of Buses and District Vehicles

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following resolution:

Whereas, the Jericho Union Free School District and the Herricks Union Free School District have determined to enter into an agreement pursuant to New York General Municipal Law ("GML") section 119-0 for the purpose of maintenance and repair to school buses and district vehicles; and

Whereas, the Herricks Union Free School District owns school buses and other school-district owned vehicles that require inspections from the New York State Department of Transportation, ("DOT"), maintenance and repair; and

Whereas, the Jericho Union Free School District owns and operates a bus maintenance depot and has the capability to service and repair school buses and other district vehicles; and

Whereas, the Herricks Union Free School District wishes for the Jericho Union Free School District to permit use of its bus maintenance depot in furtherance of inspection, maintenance and repair services to the Herricks Union Free School District's school buses and vehicles based upon availability of the Jericho Union Free School District; and

Whereas, the Jericho Union Free School District is willing to assist Herricks Union Free School District with inspection, maintenance and repair services in accordance with the terms and conditions set forth herein based upon availability of the Jericho Union Free School District, and

Whereas, Jericho Union Free School District and Herricks Union Free School District have each determined that it would be in their best financial interests for the Jericho Union Free School District to provide bus maintenance and repair services to the Herricks Union Free School District at the facilities of the Jericho Union Free School District on a cooperative basis based upon availability of the Jericho Union Free School District;

Now Therefore Be It Resolved, that the Board of Education authorizes the School District to participate in the Cooperative; and

Be It Further Resolved that the Board of Education hereby approves the Inter-Municipal Cooperative Agreement for Maintenance and Repair of buses and district vehicles attached hereto and authorizes the Assistant Superintendent for Business to execute the Agreement on behalf of the Board of Education.

IX New Business and Future Agenda Items

X Future Business - Meetings are held at 7:30 PM unless otherwise noted

May 7, 2020	Location To Be Determined	Budget Hearing & Regular Meeting
June 1, 2020 - <i>Tentative</i>	Community Center	Budget Vote
May 21, 2020	Location To Be Determined	Regular Meeting & <i>Recognition of Student Representatives</i>
June 11, 2020	Location To Be Determined	Regular Meeting

Note: While the Board will make every attempt to adhere to the above schedule, it is possible that urgent business, of which the board is not currently aware, could force a postponement of any topic. Agenda items can be confirmed by checking the individual meeting agenda, which is posted in each of our schools and on the Herricks website, or by calling Betty Ann at 305-8901.

XI Adjournment